

Mayor O'Brien opened the Agenda Meeting at 10:40 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, October 10, 2017 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Kilpatrick, Lembo,
Melendez, Novak

Absent: Councilman Grillo

Others Present: Mayor Kennedy O'Brien
Daniel E. Frankel, Business Administrator
Wayne A. Kronowski, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Jessica Morelos, Assistant Clerk
Michael DuPont, Esq., Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:** (None)

ORDINANCE #378-17

**AN ORDINANCE AMENDING CHAPTER VII, TRAFFIC, OF
THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE**

Handicapped Parking Space – Laurel Street
(Public Safety – Public Hearing, October 23, 2017)

ORDINANCE #379-17

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XII OF THE REVISED GENERAL ORDINANCES OF
THE BOROUGH OF SAYREVILLE TO AMEND SECTION 12-3.5
PROPERTY RENTAL AND RESALE INSPECTION**

(Planning & Zoning – Public Hearing, October 23, 2017)

ORDINANCE #380-17

**ORDINANCE OF THE BOROUGH OF SAYREVILLE, IN THE
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY
AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION
PURSUANT TO N.J.S.A. 40A:4-53 TO PROVIDE FUNDS FOR THE
PREPARATION OF AN APPROVED TAX MAP; AUTHORIZING
THE ISSUANCE OF SPECIAL EMERGENCY NOTES IN THE
AMOUNT OF \$350,000 TO FUND THE SPECIAL EMERGENCY
APPROPRIATION; AND PROVIDING FOR OTHER DETAILS OF SAID ISSUE**

(Admin. & Finance – Public Hearing October 23, 2017)

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Councilwoman Novak moved the following Minutes/Reports be Received & Filed:

1) Sayreville Board of Education minutes of August 22, 2017.

- Seconded by Council President Buchanan.

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B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **The Brandon Tyler Narleski Charitable Foundation** to conduct an on-Premise 50/50 and an On-Premise Draw (Tricky Tray) on October 15, 2017 at 1970 Route 35, South Amboy (RA:2145 & RA:2146).

- Approved

C) Notice of **retirement** received from William Cruz as Omnibus Driver in Office on Aging effective October 30, 2017.

- Receive & File

D) Notice received from **PSE&G of petition filed with the BPU and Public Hearings** regarding gas base rate changes to provide for cost recovery associated with the Company's Gas System Modernization Program.

- Receive & File

E) Letter received from Amboy Bank requesting the **Letter of Credit be cancelled** for the Estate of Steven Kedjierski/Nina Estates, Block 210J, Lots 1-24.

- Refer to Engineer

F) Committee Reports – Councilwoman Novak

- 1) Asked if we would be going out for bid on Pulaski Avenue Improvements

- Engineer stated that we need DOT Approval first and as soon as approval is granted we will be going out for bid.

- 2) Morgan Streets & PSE&G improvements and paving.

- Engineer stated that PSE&G & and contractor are working together to get it done.

• **PLANNING & ZONING – Councilman Lembo**

A) **Minutes & Departmental Reports:**

Councilman Lembo moved the following Minutes/Reports be Received & Filed:

- 1) Planning Board Minutes of Sept. 20, 2017
- 2) Middlesex County Planning Board minutes of Sept. 12, 2017

- Motion was seconded by Councilwoman Novak.

B) **Notice to Adjacent property Owners/Municipalities**

received from:

- 1) **Borough of South River** amending their Zoning Ords. - Chapter 350 – Zoning.
- 2) **Township of Old Bridge** holding a Public Hearing on October 10, 2017 to consider the Master Plan Reexamination Report.

- Receive & File

C) Letter of **resignation received from Patrick Walsh** of the Board of Adjustment dated September 27, 2017.

- Receive & File

D) Notice of **retirement** received from Francis Toth as Code Enforcement Officer in the Construction Office effective January 1, 2018.

- Receive & File

E) Notice of **Freshwater Wetlands Application** to NJDEP filed by JP Morgan Chase for property located at 7 North Ernston Road, Block 368.19, Lot 1.

- Receive & File

- F) Committee Reports – Councilman Lembo:
1) Commended the Sayreville High School Marching Band for doing a wonderful job in hosting the Night of a Thousand Stars.

• **PUBLIC SAFETY – Councilman Lembo**

A) **Minutes & Departmental Reports: (None)**

- B) **Notice of retirement** received from William Gottstine as Police Sergeant in the Police Dept. effective November, 2017.

- Receive & File

- C) Committee Reports:

1) Progress.

• **PUBLIC WORKS – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports: (None)**

- B) Committee Reports- Councilwoman Kilpatrick:

1) Requested ID for the Shade Tree Members for when they go out on their inspections.

- Business Admin. to coordinate with Shade Tree and PD for ID Badges.

• **RECREATION – Councilman Melendez**

A) **Minutes & Departmental Reports: (None)**

- B) Committee Reports – Councilman Melendez:

1) Reported on various recreation sponsored events.

• **WATER & SEWER/ENVIRONMENTAL – Council President Buchanan**

A) **Minutes & Departmental Reports: (None)**

- B) Committee Reports – Council President Buchanan:

1) Requested authorization for the Borough Attorney to look into funding such as County Open Space or Green Acres for addition funding for securing properties for Open Space.

- Mayor suggested using Elyse Barone, our Grant Writer, first.

• **MAYOR – Kennedy O'Brien**

• **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- **Admin. & Finance**

- 1) Authorization for the Municipal Clerk to advertise for the annual Request for Proposals for Professional Services to be appointed on or after January 1, 2018.

- Resolution.

- **Planning & Zoning**

- **Public Safety**

- **Public Works**

- 1) Authorization to appoint one laborer in the Dept. of Public Works, effective November 1, 2017 (recommendation in packet).

2) Authorization to appoint Tom Prusakowski on a Per Diem/as needed basis, effective, December 1, 2017.

- Approved.

- 3) Authorization to extend Contract 2015-4 Traffic Light Repairs and

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Maintenance to Jen Electric of Springfield, NJ for an additional two year term.

- Resolution.

- Recreation

1) Authorization to purchase playground equipment for the Sports Complex through a State contracted vendor, Game Time Company, Spring Lake, NJ, for a total not to exceed \$99,701.29 after grant in the amount of \$39,730.00.

- Resolution.

2) Authorization to appoint one omnibus driver in the Office of Aging Dept. (recommendation in packet).

- Resolution.

- Water & Sewer

1) Notice of slight price increase to residents for services rendered by HomeServe USA
- Product Pricing in Packet.

2) Appointing Mike Gerbasio as Water Treatment Operator-Licensed, effective September 1, 2017.

- Resolution.

Councilman Lembo asked the Business Administrator for an update/report on the meeting held regarding the radios.

Mr. Frankel indicated that there was a meeting this past week for all of the stakeholders with radios. He brought in all of the people who were involved in it from Harris Tactical to V-Comm., police, fire, ems, Mayor and Council Members. Spoke about some of the ongoing issues and issues that were cleared-up. He said that he feels pretty confident that they have a lot of the issues/bugs worked out. He said that by the end of this month 98% of the problems will be corrected.

Councilman Melendez said that he send a report in the mail.

Councilman Lembo questioned the upgrade in the battery life and asked if there would be any cost associated with that. Mr. Frankel informed him that there would be no cost to the Borough.

➤ **C.F.O. - Wayne Kronowski**

➤ **BOROUGH ENGINEER - Jay Cornell**

1) Repairs to the Kennedy Park Bridges – Review of Change Order (Report Attached).

2) Improvements to Main Street Extension – Receipt of Bids (Report Attached).

3) Improvements to North Ernston Road – Receipt of Bids (Report Attached).

1-3 Action taken during the Council Session.

➤ **BOROUGH ATTORNEY - Michael DuPont**

- **EXECUTIVE SESSION** – None
- **PUBLIC PORTION**

Mayor opened the meeting to the public for questions or comments on any item.

There being no appearances, Councilwoman Novak moved the Public Portion be closed. Motion was seconded by Council President Buchanan.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

Councilwoman Novak made a motion to adjourn. Motion was seconded by Council President Buchanan

Roll Call – Voice Vote, all ayes. Carried.

Time 10:51 P.M.

SIGNED:

Theresa A. Farbaniec, RMC
Municipal Clerk

Date approved